

Date: 28/04/18

Chair: Molly (*President*)

Minutes: Becky (*Vice-President*)

There will be three meetings this term.

#### **Freshers' Week update** (*Molly, President*)

- The annual meeting with Heads of Department and the Dean happened last week. Molly notes it went very well. The only change to the TCSU proposal is the enforcement of no alcohol at the garden party. Catering will do mocktails and hot chocolate. Molly notes the Dean's stance is "no alcohol or no party".
- International Freshers Week – Molly reminds the committee that we cannot bring in food to the bar from outside, so food for the "doughnuts in the bar" will need to be bought from there. She reminds the committee that we need to emphasise to International Freshers that they should arrive as late in the week as possible. Areeg says that this will be put in the email, emphasising Friday as best day to arrive, but in no way discouraging earlier arrivals if there is a need.
- Contact: Molly notes that the contact on the spreadsheet needs to sort the logistics for events. Molly will look and check distribution between the committee.
- Molly reminds the committee that they need to book rooms as soon as possible, as the committee cannot re-book over Fellows.
- Arrival dates Michaelmas: The committee will arrive 27<sup>th</sup>/28<sup>th</sup> September in order to have a pre-Freshers' Week meeting and finish set up. College will pay for extra days, as long the committee confirms dates soon. Frankie and Ruth note here from 20<sup>th</sup> and so can help earlier if needed. iTCSU will arrive on the 25<sup>th</sup>.
- Making the committee less intimidating: Becky reminds the committee that the emphasis at the helpdesk should be on the students rather than each other.

#### **LGBT meeting with Catherine**

*Redacted*

#### **Welfare** (*Frankie and Ruth, Male and Female Welfare*)

- **Plans for the term:** Welfare teas will carry on, alongside non-religious events with Chaplains. Molly emphasises the need to clarify that Chaplain events are non-religious. Hamish proposes a Jack's Gelato event. It is noted that if this were to go ahead on Brewhouse Lawn, Gardens would need to be asked.
- **Update from lunch:** Frankie outlines that clarification was sought regarding welfare emergency contact sheets, asking if these are college or TCSU responsibility. Clarification is still needed, and so Frankie will seek follow up meeting or raise it at the next Welfare lunch. Hamish tells the committee that there was a discussion of a Moodle Welfare section, with contacts where students could book appointment with Tutors. Kerem reminds the committee that IT are currently bogged down with GDPR. Molly suggests we consult with IT in Michaelmas.
- NB: Molly raises GDPR issues for Freshers Week. College requires TCSU to meet GDPR commitments by setting up a G-Suite to keep data secure. Kerem asks for GDPR clarification regarding mailing lists for societies.

**Access update** (*Lara, Access Officer*)

Lara tells the committee that she has been talking to the Director of Admissions. He has noted there is a lack of students on official Trinity website. The survey of this year's offer holders showed that the vast majority look at website. A virtual tour has been developed but any other suggestions are welcome.

- Ideas: Ruth notes that on the choir website, there are choir member bios of 100 – 200 words. She suggests sending an email to ask for volunteers to write biographies, working with Fiona. Molly notes that the TCSU website should be linked more clearly. Becky asks if the “student life” tab can be made more prominent and moved to the front page.

**Catering survey** (*Naemi, Junior Seward*)

Naemi is planning to re-run the catering survey, with BA formal tickets as a prize which she will discuss with Ian. It will include normal hall, formal, bar, dietary requirements. There is the suggestion of a sub-section for meals that are appropriate for people with different requirements

There is a need to advertise the fact that exemption from the Kitchen Fixed Charge is termly. Molly notes this could lead to a problem with people exploiting the rule.

- Becky asks that this is put in Freshers' handbook under the framing of: “if you are a vegan, please consult the handbook regarding the KFC”
- Cameron suggests this could be put in the parent's quiz to allow support and information sharing. Frankie reminds the committee that there is a danger of ghettoization, so these types of questions are not starred.

**Reflection Room** (*Areeg, Overseas Welfare Officer*)

Areeg tells the committee that she met the Chaplain to discuss the issue. She notes that the Chaplain asked if she was from ISoc and kept relating the issue to Islam, which caused her discomfort as the meeting was clearly arranged in a TCSU capacity, representing all faiths. It is clarified that this is a neutral room for people of all faiths and non to reflect or pray.

- Areeg notes she needs to write a proposal to send to Liaison. She plans to do a survey of students.
- Molly: suggests that she raises this in the Liaison meeting and push for a New Court Room. She suggests using precedent: Departments, libraries, which already have such rooms.

Frankie raises the question of who should take to this to Liaison. He suggests that TCSU rather than the Chaplain should discuss it, to make the room less explicitly religious.

**Consent workshop** (*Anna Cardoso, Women's Officer*)

Anna notes that lots of people have signed up and will go to mandatory training from CUSU later in the term. Molly suggests that Anna send a reminder to people who have signed up to remind them that the need to go to training. This should be bcc'd to avoid data issues.

All Welfare officers have also signed up for CUSU training. Kiran notes he cannot make the date he is registered for and so needs to swap - to be sorted on Slack.

**Committee photo**

Ask them if they can do the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 8<sup>th</sup>, 9<sup>th</sup> at 8:30 am