

## **TCSU Committee Meeting Minutes**

9<sup>th</sup> February 2014, TCSU Meeting Room.

### **1. Each committee member discussed their role and current plans. Some specific points raised were:**

- a. The possibility of writing a termcard that combined welfare and ents events was raised.
- b. The possibility of granting free tickets to a specific Formal Hall for those who had helped out at access events was raised.
- c. The possibility of a systematic survey of the entire hall menu was raised.
- d. It was established that overseas storage had not increased at the same pace as the number of overseas students had over the past years. The possibility of using the WPR over the vacation period as a storage location was raised.
- e. It was established that the TCSU minutes were to be sent to Kshitij Sabnis (Computing) after every Committee Meeting.
- f. It was established that a TCSU bulletin was to be sent out on Sunday evening by Kshitij Sabnis.
- g. It was agreed that Cornelius Roemer and Leo Sands will compile a comprehensive list of college societies (all those recognised by the ACC), including the name of the president and the committee member assigned to receive post. This list is to be made available on the TCSU Website.

### **2. It was resolved that the authorised signatories in the current mandate, for the accounts be changed in accordance with section five and the current mandate will continue as amended.**

- a. It was agreed that Sarah Dew and James Brown (outgoing TCSU Committee) are to be temporarily retained as authorised signatories until the final cheque of the outgoing committee has been processed.

### **3. It was resolved that an account for the TCSU would be set up with Barclays Bank PLC for the purposes of funding day-to-day TCSU activities**

- a. It was agreed that the officials of the bank account will be Jeremy Bernstein (President), Stuart Haigh (Senior Treasurer), and Ryan Patel (Treasurer).

### **4. Matters concerning the Welfare Committee's funds**

- a. It was question raised whether the Welfare Committee's expenditure be funded through its own bank account, or be funded through the TCSU bank account.
- b. It was agreed that this will be considered only once this year's budget is finalised.

### **5. Matters concerning the website**

- a. It was agreed that all Committee members must send a profile and photo to Kshitij Sabnis for inclusion on the TCSU website. Preferably by Wednesday 11<sup>th</sup> February 2014.
- b. It was agreed that Welfare, Access, Environment, and Ents officers need to update their specific sections of the website.

- 6. Matters concerning applications for appointed roles (LGBT+, Disabilities)**
  - a. It was established that Welfare officers were to accept applications for these positions over the next fortnight, and to encourage as many applicants as possible through emails to the TCSU member mailing list.
  - b. It was agreed that these positions will be voted on at the next TCSU Committee Meeting.
  
- 7. Matters concerning the quiz night 10<sup>th</sup> February 2014**
  - a. It was agreed that a Facebook event group is to be created.
  
- 8. Matters concerning which committee members have the ability to send emails to the TCSU members mailing list without moderation.**
  - a. It was established that currently only the president, treasurer, and publicity officer can directly and freely send emails to *TCSU members mailing list*. Emails to the *TCSU members mailing list* sent by other college members, including other committee members, must be moderated by one of these three officers.
  - b. It was agreed that no additional moderators would be added at this time, for fewer moderators would allow the stricter application of a criteria to which emails were appropriate to be sent through the TCSU Committee to the TCSU members.
  
- 9. Matters concerning committee stash**
  - a. The possibility of selling Trinity Colleges hoodies subsidised by the TCSU to TCSU members was raised. It was established that former president Karim Ahmed ought to be consulted, but not yet established who was to take responsibility of sourcing the hoodies.
  - b. It was agreed that one hoodie was to be bought for each committee member, and for this to be used both for Freshers' Week events and general, personal purposes.
  
- 10. It was agreed that the funds of the outgoing committee are to be used to buy a PS4 Bundle.**
  - a. It was agreed that four controllers be purchased, a FIFA game, and a driving game.
  - b. It was agreed that installing a system of card access for controllers that logs who removed controllers would act as a deterrent against theft.
  - c. It was agreed that a three years warranty to be purchased.
  
- 11. Matters concerning TCSU budget for year ahead.**
  - a. It was established that in general this year's TCSU budget will reflect the provisions of last year's.
  - b. Except for the following budgets:
    - i. Welfare budget, which may have to be raised in order to pay for the proposed free tampons.
    - ii. Access budget, possibility of extra expenses for an access termcard and an Alternative Prospectus.
    - iii. Overseas budget, possibility of increasing funds for new overseas events and extended international Freshers' Week.

- c. Ryan Patel is to send out last year's budget to all those officers who request it.

**12. Matters concerning a Living Wage Campaign**

- a. It was agreed that there was a need to establish the number of people being paid under the living wage by the college, and that the junior bursar should be spoken to about that.

**13. Matters concerning welfare officers' temporary inability to collect contraception from the CUSU Offices**

- a. In light of the fact that condom supplies have ran out, it was agreed that Rose Lander and Matt Dammers (incoming welfare) would take on Eddie Reynolds and Amelia Rowan's (outgoing welfare) role of organising condom collection from CUSU.

**14. Matters concerning an undergraduate survey to be carried out in the foreseeable future.**

- a. It was agreed that questions were to be submitted by Committee members for this survey.
- b. It was agreed that the BA Society survey would be distributed to Committee Members to serve as a model.
- c. It was agreed that the questionnaire ought to be concise, and that those who filled it out ought to be entered into some sort of prize draw to act as an incentive.

**15. It was agreed that TCSU Committee Members be given files in the TCSU Meeting Room in which they can collate documents relevant to their role (such as handover documents) for referral by future committees**