TCSU accountability document – Simon Warrener: Computing and Publicity Document.

Goals for the Year:

I am responsible for maintaining the website and social media, and making sure they are always up to date, and displaying correct information. I manage college-wide email lists, and publicise events happening in Trinity, and I seek to improve college IT services, and try to provide IT assistance to anyone who needs it.

This year I intend to reform the weekly bulletin to make it more useful, and hopefully increase the number of events that are on the email per week, by making it easier to get an event on the bulletin. I will work with the welfare officers on a way of setting up an anonymous chatline. I will look at the feasibility of a complete rewrite of the TCSU website, taking it off the Wordpress system, which will allow us to make it more useful and more useable.

Lent 2020:

|  |  |
| --- | --- |
| Goals:  | Progress: |
| Add the Hall menu to the weekly bulletin | A script has been written to automate this, and it has been done.  |
| Discuss the plan of creating an anonymous chatline | Preliminary conversations have been had, although the methods of doing this are yet to be evaluated pending discussions the committee will have with others |
| Complete the handover tasks | Most of these have now been completed, and the rest shall be completed as and when I can do so.  |