

Committee Meeting

Mon 1st May 2006

19:05-20:13

Present: Gavin, Milena (part), Zahra, Li, Yusuf,
Sam M, Sam C, Tim, Jan

Apologies: Natalie, Karaan, Oli



1. INTERNATIONAL FRESHERS' WEEK

- University International Freshers' week needs to be coordinated with Trinity's
- Discussion over accommodating Overseas Committee members arriving early to help – if the Junior Bursar will not absorb costs, the Freshers' Week budget may cover.

To Do:

- Speak to Junior Bursar

By Whom:

Jan

Due:

2. COLLEGE PARENTS/ACADEMIC CONTACTS

- To be done via email sign-up. Preferably couples of different gender and subject.

To Do:

- Put up notices around college/other awareness

By Whom:

Oli

Due:

ASAP

3. FRESHERS' WEEK

- Need to offer a non-drinking alternative every night
- Due to external factors, some replacements to last years' events are required.
- Zahra to meet with Dr. Kennedy about measures to help Freshers' settle in.
- Please see attached for more details.

1. Advertising:

- More effective advertising required compared to previous years.
- Sam M willing to cover paint for posters.
- Also, placing schedules on noticeboards as Freshers move in (e.g. whilst bedders are preparing the first year rooms).

2. Freshers' Formal Hall:

- As previously discussed, this event is not the responsibility of TCSU.
- Negotiations are to be made with the catering department over summer.
- All of committee should be invited.

3. DoS Meetings:

- Dates and times vary. Considered asking the fellows to arrange meetings around the Freshers' Week schedule as soon as it is finalised.

4. Burrell's Ent:

- Set-up of DJ in main room, 3 bands in common room plus Jazz band.
- Free drinks during the night (with limit?) agreed for all performers
- DJ considerations: DJ Sketchy, Christian Mayne, Jono
- In light of recent invoice from sound, flooring and lighting company, Sam M has authorised no more than the previously quoted figure [inclusive of VAT - £1410](#)

To Do:

- Liaise with Catering Dept. re: Freshers' Formal
- Book rooms for Burrell's Ents
- Arrange bands for Burrell's Ents

By Whom:

- Karaan
- Yusuf
- Yusuf

Due:

- ASAP
- Summer

4. UNIVERSITY/CUSU ELECTIONS

- 12-2pm, 5-7pm for CUSU/University council elections
- No breakfast shift required
- Tim to proxy for Milena at Liaison committee

**~MEETING ENDED AT 20:13 HOURS~
RECONVENE MONDAY 8th MAY**